

Building Permit Application Form

Building Act 1993, Building Regulations 2006
Regulation 301 Form 1

To: (Building Surveyor)

From: **Owner or Agent of Owner** (please circle)

Name: _____
Postal Address: _____ Postcode: _____
Contact Person: _____ Phone: _____
Email: _____ Fax: _____

Address for serving or giving of documents: _____

Ownership Details: (only if Agent of Owner is listed above)

Owner's Name: _____
Postal Address: _____
Contact Person: _____

Property details:

Suburb/Town	No.	Postcode	Street/Road	
	Lot/s		LP/PS	Volume
Folio				
Municipality	Allotment area (for new dwellings only) m ²			

Builder: (if known)

Name _____ Telephone _____
Postal address _____ Postcode _____

Building practitioners¹ and/or architect:

(a) to be engaged in the building work²

Name _____ Category/Class _____ Registration No. _____
Name _____ Category/Class _____ Registration No. _____

(If a registered domestic builder carrying out domestic building work attach details of the required insurance)

(b) who were engaged to prepare documents forming part of the application for this permit³

Name _____ Category/Class _____ Registration No. _____
Name _____ Category/Class _____ Registration No. _____

Nature of building work*:

Construction of a new building	<input type="checkbox"/>	Extension to an existing building	<input type="checkbox"/>
Alterations to an existing building	<input type="checkbox"/>	Change of use of an existing building	<input type="checkbox"/>
Demolition of a building	<input type="checkbox"/>	Removal of a building	<input type="checkbox"/>
Re erection of a building	<input type="checkbox"/>	Other _____	
Proposed use of the building ⁴	_____		

Owner-builder⁵: (if applicable)

I intend to carry out the work as an owner-builder. [Yes/No]

Cost of building work⁶

Is there a contract for the building work? [Yes/No] If yes, state the contract price \$ _____
If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation \$ _____

Stage of building work:

If application is to permit a stage of the work—Extent of stage _____
Cost of work for this stage \$ _____

Signature

Signature of owner/agent _____ Date _____